

# LANGHAM

HOSPITALITY INVESTMENTS

## Langham Hospitality Investments

(As constituted pursuant to a deed of trust on 8 May 2013 under the laws of Hong Kong, the trustee of which is LHIL Manager Limited)

and

## Langham Hospitality Investments Limited

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 1270)

### NOTIFICATION LETTER 通知信函

Dear Holder(s) of Share Stapled Units,

17 March 2022

#### Langham Hospitality Investments and Langham Hospitality Investments Limited (collectively “Langham”)

- Notice of publication of (i) 2021 Annual Report; (ii) Circular in relation to General Mandate to Issue Share Stapled Units, Re-election of Retiring Directors and Notice of 2022 Annual General Meeting (“AGM”); and (iii) Proxy Form for AGM (the “Current Corporate Communications”)

The English and Chinese versions of the Current Corporate Communications of Langham are available at Langham’s website at [www.langhamhospitality.com](http://www.langhamhospitality.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communications by clicking “Investor Centre” on the homepage of our website and selecting “Announcements and Circulars” section or by browsing through the HKEXnews website.

For Holder of Share Stapled Units who has elected to receive Corporate Communications<sup>(Note)</sup> in printed form, the printed version(s) of the Current Corporate Communications is/are enclosed herewith.

If you would like to (i) change your means of receipt and/or choice of language of future Corporate Communications and/or (ii) receive printed version(s) of the Current Corporate Communications in another language or in both languages, please complete the Request Form on the reverse side (the “Request Form”) and return it to us c/o the Share Stapled Units Registrar, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong, using the mailing label printed thereon (no stamps will be required if posted in Hong Kong; otherwise, please affix appropriate stamps for postages) or by email to [Langham.ecom@langhamhospitality.com](mailto:Langham.ecom@langhamhospitality.com). The Request Form may also be downloaded from Langham’s website at [www.langhamhospitality.com](http://www.langhamhospitality.com) or the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries relating to any of the above matters, please call Langham’s telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays, or send your enquiries to [Langham.ecom@langhamhospitality.com](mailto:Langham.ecom@langhamhospitality.com).

Yours faithfully,  
For and on behalf of  
**LHIL Manager Limited**  
and  
**Langham Hospitality Investments Limited**  
Wong Mei Ling, Marina  
Company Secretary

Note: Corporate Communications include but not limited to (a) annual report; (b) interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.

各位股份合訂單位持有人：

#### 朗廷酒店投資與朗廷酒店投資有限公司（統稱「朗廷」）

- 有關 (i) 2021 年年報、(ii) 發行股份合訂單位之一般性授權、重選退任董事及 2022 年周年大會（「周年大會」）通告之通函；及 (iii) 周年大會代表委任表格（「本次公司通訊」）之發布通知

朗廷的本次公司通訊的英文及中文版本已登載於朗廷網站（[www.langhamhospitality.com](http://www.langhamhospitality.com)）及披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)），歡迎瀏覽。閣下可於朗廷網站主頁按「投資者中心」一欄，以閱覽於「公告及通函」登載之本次公司通訊，或於披露易網站閱覽。

對已選擇收取公司通訊<sup>(附註)</sup>印刷本的股份合訂單位持有人，隨函已附奉本次公司通訊之印刷本。

如閣下欲 (i) 更改收取日後公司通訊之方式及/或語言版本之選擇，及/或 (ii) 收取本次公司通訊之另一或兩種語言印刷本，請填妥本信函背面的申請表格（「申請表格」），並使用隨附之郵寄標籤經股份合訂單位過戶登記處香港中央證券登記有限公司寄回朗廷，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓（如在香港投寄，毋須貼上郵票；否則，請貼上適當郵資之郵票）或發送電郵至 [Langham.ecom@langhamhospitality.com](mailto:Langham.ecom@langhamhospitality.com)。申請表格亦可於朗廷網站（[www.langhamhospitality.com](http://www.langhamhospitality.com)）或披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)）內下載。

如對本信函內容有任何疑問，請致電朗廷之電話熱線(852) 2862 8688，辦公時間為星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正或發送電郵至 [Langham.ecom@langhamhospitality.com](mailto:Langham.ecom@langhamhospitality.com) 查詢。

代表  
朗廷酒店管理人有限公司  
與  
朗廷酒店投資有限公司  
公司秘書  
黃美玲  
謹啟

2022 年 3 月 17 日

附註：公司通訊包括但不限於：(a) 年度報告；(b) 中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。

LHIH-17032022-1(0)



## Request Form 申請表格

To: Langham Hospitality Investments and  
Langham Hospitality Investments Limited (collectively "Langham")  
(Stock Code: 1270)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

致: 朗廷酒店投資與  
朗廷酒店投資有限公司 (統稱「朗廷」)  
(股份代號: 1270)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號合和中心 17M 樓

## Part A For Current Corporate Communications - To request printed version(s)

## 甲部 有關本次公司通訊 - 要求收取印刷本

Please ignore this Part if you do not intend to request the printed version(s) of the Current Corporate Communications.

如閣下無意要求收取本次公司通訊之印刷本, 則毋須填寫此部分。

I/We have already received a printed version of the Current Corporate Communications in English/Chinese or have chosen (or are deemed to have chosen) to read the Current Corporate Communications posted on Langham's website ("Website Version"):

本人/我們已收取本次公司通訊之英文/中文版本或已選擇(或被視為已選擇)瀏覽在朗廷網站登載之本次公司通訊(「網上版本」):

(Please tick ONLY ONE of the following boxes to indicate your choice. 請從下列選擇中, 僅在其中一個空格內劃上「✓」號。)

- I/We would like to receive the printed version in English.  
本人/我們希望收取英文印刷本。
- I/We would like to receive the printed version in Chinese.  
本人/我們希望收取中文印刷本。
- I/We would like to receive the printed versions in both English and Chinese.  
本人/我們希望同時收取英文及中文印刷本。

## Part B For Future Corporate Communications - To change your choice

## 乙部 有關日後公司通訊 - 更改閣下之選擇

Please ignore this Part if you do not intend to change your means of receipt and/or choice of language of future Corporate Communications.

如閣下無意更改收取日後公司通訊之方式及/或語言版本之選擇, 則毋須填寫此部分。

(Please tick ONLY ONE of the following boxes to indicate your choice. 請從下列選擇中, 僅在其中一個空格內劃上「✓」號。)

- To read and/or download the Website Version instead of receiving printed copies; and to receive a notification letter of the publication of Corporate Communications on Langham's website; OR  
瀏覽及/或下載網上版本, 以代替收取印刷本, 並收取有關公司通訊已在朗廷網站登載之書面通知函; 或
- To receive the printed version in English ONLY; OR  
僅收取英文印刷本; 或
- To receive the printed version in Chinese ONLY; OR  
僅收取中文印刷本; 或
- To receive the printed versions in both English and Chinese.  
同時收取英文及中文印刷本。

Full Name(s) of Holder(s) of Share Stapled Units#  
股份合訂單位持有人全名#

Contact telephone number  
聯絡電話號碼

(Please use BLOCK LETTERS 請用正楷填寫)

Address#  
地址#

(Please use BLOCK LETTERS 請用正楷填寫)

Signature(s)  
簽名

Date  
日期

# You are required to fill in the details if you download this Request Form from Langham's website or the HKEnews website. Otherwise, this Form will not be processed.  
假如你從朗廷網站或披露易網站下載本申請表格, 請必須填上有關資料。否則, 本表格將會不予處理。

Notes 附註:

- Corporate Communications include but not limited to (a) annual report; (b) interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.  
公司通訊包括但不限於:(a) 年度報告;(b) 中期報告;(c) 會議通告;(d) 上市文件;(e) 通函;及(f) 代表委任表格。
- Please complete this Request Form clearly. Any form with more than one selection made in each of Part A and Part B, with no signature or otherwise incorrectly completed will be void.  
請閣下清楚填寫本申請表格。如於本表格的甲、乙部分別作出超過一項選擇, 或未有簽署表格, 或在其他方面填寫不正確, 則本表格將會作廢。
- If your Share Stapled Units are held in joint names, the Holder of Share Stapled Units whose name stands first on the register of Holders of Share Stapled Units of Langham in respect of the joint holding should sign on this Request Form in order to be valid.  
如閣下持有之股份合訂單位屬聯名持有, 則本申請表格須由該名於朗廷股份合訂單位持有人登記冊上就該等聯名持有之股份合訂單位名列首位的股份合訂單位持有人簽署, 方為有效。
- The above instruction in Part B will apply to all future Corporate Communications until you notify us otherwise by reasonable notice in writing c/o the Share Stapled Units Registrar, Computershare Hong Kong Investor Services Limited ("Share Stapled Units Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to [Langham.ecom@langhamhospitality.com](mailto:Langham.ecom@langhamhospitality.com).  
上述乙部之指示適用於將來寄發之所有公司通訊, 直至閣下發出合理時間之書面通知予朗廷, 經股份合訂單位過戶登記處香港中央證券登記有限公司(「股份合訂單位過戶登記處」), 地址為香港灣仔皇后大道東183號合和中心17M樓或電郵至[Langham.ecom@langhamhospitality.com](mailto:Langham.ecom@langhamhospitality.com), 以更改閣下之選擇。
- For the avoidance of doubt, Langham will not process any special instruction given on this Request Form.  
為免存疑, 朗廷概不處理於本申請表格上書寫的任何特定指示。

## PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"), which may include but not limited to your name, address and/or telephone number. Your Personal Data provided in this Form is on a voluntary basis, and the same is collected and will be disclosed or transferred to the Share Stapled Units Registrar and/or other companies or bodies solely for any of the purposes as stated above in this Form. Your Personal Data will be retained for such period as may be necessary for verification and record purposes. Failure to provide sufficient information may render the Company not able to process your instructions and/or requests as stated in this Request Form. You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be made in writing by either one of the following means:

By mail to: Personal Data Privacy Officer  
Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

By email to: [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)

本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」之涵義, 當中包括(但不限於)閣下之姓名、地址及/或電話號碼。閣下於本申請表格內所提供的個人資料乃屬自願性質, 有關資料僅就本申請表格內上述之任何用途而收集及將披露或轉移予股份合訂單位過戶登記處及/或其他公司或團體, 倘若閣下未能提供足夠資料, 朗廷可能無法處理閣下在本申請表格上所指示及/或要求。閣下的個人資料將在適當期間內保留以作核實及記錄用途。閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式透過以下其中一種途徑提出:

郵寄至: 香港灣仔皇后大道東 183 號合和中心 17M 樓  
香港中央證券登記有限公司  
個人資料私隱主任

電郵至: [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)

## 郵寄標籤 MAILING LABEL

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong

閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄, 必須貼上郵票。  
Please cut the mailing label and stick it on the envelope  
to return this Request Form to us.  
No postage stamp necessary if posted in Hong Kong.