

Request Form 申請表格

To: Langham Hospitality Investments and
Langham Hospitality Investments Limited (collectively "Langham")
(Stock Code: 1270)
Suite 2702, 27th Floor, Great Eagle Centre, 23 Harbour Road, Wanchai, Hong Kong

致: 朗廷酒店投資與
朗廷酒店投資有限公司 (統稱「朗廷」)
(股份代號: 1270)
香港灣仔港灣道 23 號鷹君中心 27 樓 2702 室

REMINDER 提示

As a Non-registered Holder of Share Stapled Units^(Note 1), if you wish to receive Actionable Corporate Communications^(Note 2) by email pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your Share Stapled Units in Langham are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股份合訂單位持有人^(附註 1)，如欲根據《上市規則》透過電郵收取可供採取行動的公司通訊^(附註 2)，閣下應聯絡代 閣下持有朗廷之股份合訂單位的銀行、經紀、託管人、代理人或香港中央結算（代理人）有限公司（統稱「中介人」），並向 閣下的中介人提供 閣下之電郵地址。

You are NOT required to return this Request Form if you do NOT wish to receive Corporate Communications^(Note 2) in printed form.

如 閣下不欲收取公司通訊^(附註 2)印刷本，則毋須交回本申請表格。

Request for Corporate Communications^(Note 2) in printed form / 要求收取公司通訊^(附註 2)印刷本

(Please mark "✓" in the below box if applicable) (如適用，請在以下方格內劃上「✓」號)

I/We hereby request for receipt of Corporate Communications^(Note 2) in printed form and noted that this instruction is valid unless being revoked or superseded or until expired on the last day of each calendar year (whichever is earlier)^(Note 3 & 4). (Please mark "✓" in the below box if applicable.)

本人/吾等現要求收取公司通訊^(附註 2)印刷本，並已知悉本指示將一直有效，除非被撤銷或取代，或直至每個曆年的最後一天為止（以較早者為準^(附註 3&4)）。（如適用，請在以下方格內劃上「✓」號。）

Printed English Version 英文版本

Printed Chinese Version 中文版本

Printed English and Chinese Version 英文及中文版本

Full Name(s) of Non-registered Holder(s) of Share Stapled Units[#]
非登記股份合訂單位持有人全名[#]

Contact Telephone Number
聯絡電話號碼

(Please use ENGLISH BLOCK LETTERS
請用英文正楷填寫)

Address[#]
地址[#]

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Signature(s)^(Note 3)
簽名^(附註 3)

Date
日期

[#] Please complete all your details clearly. Otherwise, this Form will not be processed. 請清楚填寫 閣下之所有資料。否則，本表格將會不予處理。

Notes 附註:

- This Request Form may be completed by Non-registered Holder(s) of Share Stapled Units ("Non-registered Holder of Share Stapled Units") means such person or company whose shares in Langham are held in The Central Clearing and Settlement System (CCASS) and who has notified Langham from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications^(Note 2) who wish(es) to receive Corporate Communications^(Note 2) in printed form.
本申請表格可由欲收取公司通訊^(附註 2)印刷本之非登記股份合訂單位持有人（「非登記股份合訂單位持有人」指其朗廷股份合訂單位存放於中央結算及交收系統的人士或公司，已透過香港中央結算有限公司不時向朗廷發出通知，表示欲收取公司通訊^(附註 2)）填寫。
- Unless otherwise specified, "Actionable Corporate Communications" refer to any Corporate Communications that seek instructions from Holders of the Share Stapled Units in or other securities of Langham on how they wish to exercise their rights or make an election as Holders of the Share Stapled Units in or other securities of Langham; and "Corporate Communications" refer to annual reports, interim reports, notices of meetings, circulars, proxy forms or other publications of Langham for the Holders of Share Stapled Units.
除非另有註明，「可供採取行動的公司通訊」指任何涉及及要求朗廷的股份合訂單位或其他證券持有人指示其擬如何行使其有關股份合訂單位或其他證券持有人的權利或作出選擇的公司通訊；而「公司通訊」指朗廷的年報、中期報告、會議通告、通函、代表委任表格或其他股份合訂單位持有人刊物。
- Any Request Form with no box marked (✓), with no signature or otherwise incorrectly completed will be void.
如在申請表格未有在方格內劃上「✓」號、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- This request for printed copy will be valid unless being revoked or superseded or until expired on the last day of each calendar year (whichever is earlier). Please note that you must complete and return a fresh Request Form, if you wish to continue to receive Corporate Communications in printed form after the expiry of this request.
本收取印刷本之要求將一直有效，除非被撤銷或取代，或直至每個曆年的最後一天為止（以較早者為準）。請注意，如欲於本要求失效後繼續收取公司通訊印刷本，閣下必須交回一份填妥之新申請表格。
- For the avoidance of doubt, Langham does not accept any other instructions given on this Request Form.
為免存疑，朗廷概不接受於本申請表格上作出的任何其他指示。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"), which may include but not limited to your name, address, email address and/or telephone number. Your Personal Data provided is on a voluntary basis, and the same is collected and will be disclosed or transferred to Share Stapled Units Registrar of Langham and/or other companies or bodies solely for any of the purposes of receiving Corporate Communications of Langham. Failure to provide sufficient information may render Langham not able to process your instructions and/or requests. Your Personal Data will be retained for such period as may be necessary for verification and record purposes. You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing addressed to the Data Protection Officer at 33rd Floor, Great Eagle Centre, 23 Harbour Road, Wanchai, Hong Kong or by email to dataprotectionofficer@greatagle.com.hk.

本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」之涵義，當中包括（但不限於）閣下之姓名、地址、電郵地址及/或電話號碼。閣下所提供的個人資料乃屬自願性質，有關資料僅就收取朗廷公司通訊之任何用途而收集及將披露或轉移予朗廷股份合訂單位登記處及/或其他公司或團體。倘若閣下未能提供足夠資料，朗廷可能無法處理閣下的指示及/或要求。閣下的個人資料將在適當期間內保留以作核實及記錄用途。閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式寄至香港灣仔港灣道 23 號鷹君中心 33 樓或電郵至 dataprotectionofficer@greatagle.com.hk 向個人資料私隱主任提出。

Mailing Label 郵寄標籤

Langham Hospitality Investments and
Langham Hospitality Investments Limited
朗廷酒店投資與
朗廷酒店投資有限公司
Freepost No. 簡便回郵號碼: 10 GPO
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.
No postage stamp is necessary if posted in Hong Kong.

閣下寄回此表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。